

Missouri S&T
College of Arts, Sciences, and Business
Proposal for Professional Development Funds for Tenured/Tenure-Track Faculty

Priority will be given to faculty presenting at professional conferences, but proposals from faculty wishing to attend a conference, particularly a conference focused on pedagogy in your discipline, will also be seriously considered. Proposals for other kinds of opportunities, including page charges or other forms of publication subventions, should be described in detail below. Funding decisions will be made within 30 days of submitting your proposal.

As our resources for professional development are quite limited, faculty should exhaust other sources of funding (faculty support accounts, department sources, grants, etc.) before seeking financial assistance from CASB. Please remember to include matching funds and additional sources of support in the budget section of this form, or confirm that you have no other sources of professional development support. Please limit your requests for professional development funds from CASB to one per academic year.

Name:

Department:

Rank/Title

If you are seeking support to participate in a conference, please fill in **Section A** below. Be sure to specify in what capacity you are contributing to this conference (presenter, moderator, attendee, etc.). If you are requesting funds for publication fees or page charges, please skip to **Section B** below.

SECTION A: Funds for Conference Travel

Conference Name:

Conference Dates:

Level of
Participation:

Description:

SECTION B: Funds for publication fees or page charges

Name of Journal:

Is this an open-access journal?

YES

NO

Is this journal peer-reviewed?

YES

NO

Is this journal published

ONLINE

IN PAPER FORMAT

BOTH

How many articles per year are published by this journal?

What is the impact factor of this journal in your research field (if known)?

Please provide any additional information about this journal that you think would be helpful.

What is the total amount (USD) being charged by this journal?

How much are you requesting from the College of Arts, Sciences, and Business?

SECTION C:

Describe the opportunity for professional development not covered by Section A or Section B above.

All applicants must answer the following three questions before submitting the application.

How do you think this opportunity will help you to develop skills or attain knowledge that will contribute to your role in CASB? Or, how will it allow you to make a significant contribution to your department, CASB, or your profession at large?

How does your participation in this opportunity align with or advance the strategic plan of your department or of S&T? (S&T's Strategic Plan is available here:

<http://strategicplan.mst.edu>.)

Please provide a detailed budget for this proposal, including the total funds being requested. Be sure to include whatever departmental funds or other matching funds, if any, you have secured.

Impact Statement: Professional Development Funds for Tenured/Tenure-Track Faculty in CASB

Within 30 days of the conclusion of your funded opportunity, please submit a statement of **no more than one page** that describes the outcome(s) of this experience. Prepare this statement any way you choose, but the following questions might help you to focus your response.

- How was this experience helpful? How might it affect the trajectory of your career?
- What impact will this experience have on your teaching?
- How might this experience inspire you to continue working in this area?

Please submit your impact statement, via email, to Kate Drowne at kdrowne@mst.edu. You must submit your impact statement within 30 days if you wish to remain eligible for future professional development funds from CASB.